



Belvedere: May 13, 2004
Bruce Sams

Corte Madera: Valerie Knepper
Melissa Gill Metropolitan Transportation Commission
101 Eighth Street
Oakland, CA 94607

Fairfax: RE: 2003-2004 Status Report for the Marin County TPLUS Program
Lew Tremaine

Larkspur: Dear Ms. Knepper:
Joan Lundstrom

Mill Valley: For your records and information, the Transportation Authority of Marin
Dick Swanson (TAM) was created recently pursuant to PUC 180000 et seq., which has assumed the roles and responsibilities of the Marin Congestion Management Agency (CMA).

Novato:
Pat Eklund

Ross: Being that this is our first status report on the Marin TPLUS program, we
Tom Byrnes have provided information on all activities conducted to date. Future status reports will be quarterly based as recommended.

San Anselmo:
Peter Breen

MARIN TPLUS PROGRESS REPORT

San Rafael: In September 2003, staff issued an RFP for the TPLUS work program to 275
Al Boro consultants and firms. November 2003 through January 2004, staff selected a lead consultant team, and negotiated a contract for board approval.

Sausalito: Subsequent to contract approval, staff and the consultant team met to initiate
Amy Belser the work on the TPLUS Work Program. The meeting focused on the steps needed to begin work on the two major tasks: the formation and implementation of the Marin County Transportation for Livable Communities/Housing Incentive Program (TLC/HIP Program) and the preparation of a Transit-Oriented Development and Pedestrian Design "Best Practices" Toolkit (TOD/PeD Toolkit) for Marin County.

Tiburon:
Alice Fredericks

County of Marin:
Susan Adams
Hal Brown
Steve Kinsey
Cynthia Murray
Annette Rose

At the end of April 2004, a TPLUS Advisory Committee (TPLUS AC) was formed through an extensive public outreach effort to provide input on the TLC/HIP Program Guidelines and the content of the TOD/PeD Toolkit. The TPLUS AC includes a diverse membership representing interests in housing and transportation issues in Marin County and the region. (See attachment)

The first TPLUS AC meeting was held on May 3rd to set the ground rules for the Committee and begin their work on the project. The meeting included the following:

- Staff and the consultant team presented draft ground rules for the function and procedures of the TPLUS AC and set a standard date and time for monthly meetings.
- Reviewed Project Schedule and Goals
- Reviewed TLC/HIP Program Examples
- Reviewed Examples and Background Material about TOD/PeD 'Toolkits' and Best Practices Manuals prepared by other Bay Area Jurisdictions

During the next quarter, key issues and considerations will be summarized that will inform the development of a Marin-specific, local TLC/HIP program. A draft set of goals will be compiled that address general, as well as Marin-specific, housing and transportation issues.

In addition, existing plans and policies in Marin County will be reviewed with a focus on identifying obstacles that exist for improving the linkages between land use and transportation. This will include such things as mapping the county's existing transit system and potential long-range system as recently defined in the Marin County Transit District's "Marin County Transit Futures" Technical Memoranda #1 and #2, along with planned and "pipeline" development projects from the County's PROPDEV data and the housing elements of jurisdictions in Marin.

This work will be complemented by the consultant team preparing a compendium of example TOD/PeD best practices tailored to overcoming the obstacles that were identified, drawing from both national and Bay Area sources.

STATUS and PRODUCTS

This project is on schedule and within budget. Below is listing of the status of the current project, major milestone dates for the project products.

TLC/HIP Guidelines

June 2004: TPLUS AC provides feedback on Draft TLC/HIP Guidelines
July/August 2004: TAM board reviews TLC/HIP Program Guidelines
September 2004: The TAM board ratifies final TLC/HIP Program Guidelines

TOD/PeD Toolkit

June 2004: TPLUS AC reviews and provides feedback on Draft TOD/PeD Principles, Benefits and Issues
June 2004: Public Stakeholder Groups reviews, staff solicits city/town input, and refines TOD/PeD Principles, Benefits and Issues
July 2004: TPLUS AC reviews Toolkit outline and results of Stakeholder Groups
October 2004: TPLUS AC reviews initial Toolkit sections and Barriers list
November 2004: TPLUS AC reviews additional Toolkit Sections and Implementation Steps
Jan/Feb 2005: Route to city/towns, TAM Board conduct hearing on draft TOD/PeD Toolkit
Feb/Mar 2005: TAM Board adopts final TOD/PeD Toolkit

Also attached is a request for reimbursement. Please let me know if you have any questions concerning the progress report or billing. I can be reached at (415) 499-5078.

Sincerely,

Carey A.T. Lando
Senior Transportation Planner

Attachments: TPLUS AC Roster; Reimbursement request

c: Craig Tackabery, TAM Executive Director
Dean R. Powell, Principal Transportation Planner

Transportation Authority of Marin
TPLUS Work Program
FY 03/04

5/13/04

	Description	Hourly Rate	# of hours	Total
1st Quarter FY0304	TAM Project mgr	\$73.99	30	\$2,219.70
Oct.-Dec. 2003				
	CD+A Consultant	N/A	0	\$0
2nd Quarter FY0304	TAM Project mgr	\$73.99	20	\$1,479.80
Jan.-Mar. 2004				
	CD+A Consultant	N/A	N/A	\$3,014.39
TOTAL REIMBURSEMENT REQUEST				\$6,713.89